

Bonnie F. Morton

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Summary of Qualifications

- Writer and editor able to work collaboratively or independently.
- Competent with design and able to create a synthesis of text and images to effectively and attractively convey information.
- Ability to self-teach new technologies, including previously self-teaching HTML, CSS, and Photoshop.
- Effective communicator able to diplomatically assist clients and coworkers to ensure clarity.

Education

B.A. in English with minor in German from Eastern Illinois University

Graduated: December 2015

Cumulative GPA: 3.92/4.0

Relevant Coursework

Introduction to Professional Writing, Technical Communication, Professional Editing

Relevant Professional Experience

Client Project for Eastern Illinois University's Health Education Resource Center (HERC)

Wrote and recorded a radio public service announcement about the nutrition services offered at the HERC.

Client Project for Coles County Health Department

Conducted research about the safety of vaccines for children. Collaborated with a group to create an eye-catching poster showcasing the information found during research, complete with a QR code linking to the Centers for Disease Control's website for more information.

Client Project for Eastern Illinois University's Office of Energy and Sustainability

Conducted research about water usage and how to eliminate water waste. Created an eye-catching poster showcasing the results of the research to encourage students in residence halls to use less water. Collaborated with a group in drafting a progress report and completion report for the client.

Presentations

"Seeing the Whole Picture: Illustrations of the Harlem Renaissance." English Studies Conference, Eastern Illinois University. 10 April 2015.

"'Fate' in *Macbeth*." English Studies Conference, Eastern Illinois University. 5 April 2014.

Work Experience

Meg's Riding Academy, Tolono, Illinois

Summer 2013 (as needed), Summer 2014–Present

Barn Helper

Improved ability to delegate responsibilities and collaborate. Refined ability to communicate with clients diplomatically and effectively. Improved time management skills.

Honors and Awards

University Honors Program (Fall 2012–Present)

Member of Delta Phi Alpha National German Honor Society (Fall 2013–Present)

Member of Sigma Tau Delta National English Honor Society (Spring 2014–Present)